NOTICE OF ANNUAL GENERAL MEETING

RULE 47

The Annual General Meeting of the Association will be held at the Hyatt Hotel, Canberra on Monday 10th September 2018, commencing at 3.30pm.

Ordinary Business

1. To receive and consider the Minutes of the Annual General Meeting of the Association held at Adelaide Convention Centre on Monday 11th September 2017.
2. To receive and consider reports of the Board.
3. To receive and consider the Statement of Accounts and Directors and Auditors reports for the year ended 30th June 2018.
4. To receive the report of the Returning Officer on the election of the Board of the Association.
5. To deal with any business of which due notice has been given in writing.
6. To deal with all business and notices of motion which shall be handed to the Chief Executive Officer/Company Secretary at least twenty-eight (28) days prior to the date of the Annual General Meeting.

Nomination of Delegates

The registration of voting delegates attending the Annual General Meeting from Member clubs will be conducted as follows in accordance with the Constitution of the Association:

Nominations for delegates to the Annual General Meeting from Category 1 (3 delegates) and Category 2 (2 delegates) and Category 3 & 4 (1 delegate) clubs are returnable to the Association’s registered office by mail (Suite 1103, 109 Pitt Street Sydney NSW 2000) or facsimile – (02) 9222 1054– by 5pm on Friday 7th September 2018, and failing that, should be presented at registration for the Annual General Meeting, duly signed by the club secretary.

Proxies

a) A Member entitled to attend & vote is entitled to appoint a proxy to attend & vote instead of the Member.
b) If you want to appoint a proxy, please use the form provided.
c) To be effective, proxy forms must be received by the Association at its registered office at Suite 1103, 109 Pitt Street Sydney NSW 2000 by no later than 2.30pm on Friday 7th September 2018. Any proxy forms received after that time will be invalid for the purposes of the AGM.
d) A proxy does not need to be a member of the Association and each Member entitled to cast 2 or more votes on any matter may appoint 2 proxies and may specify the proportion or number of votes each proxy is appointed to exercise.
e) A form of proxy lodged by a Member Club must be executed in accordance with the Club’s Constitution.

DATED: 17th August 2018.

By Order of the Board.

Garrie Gibson
Company Secretary
AGENDA

THE 2018 ANNUAL GENERAL MEETING
OF THE ASSOCIATION

CANBERRA HYATT HOTEL, ON MONDAY
10TH SEPTEMBER, 2018 COMMENCING AT 3.30PM

1. Chairman welcomes delegates; introduces Guests
2. Apologies
3. Minutes of last AGM: 11th September 2017
   a. Business Arising
4. Chairman’s Report
5. CEO’s Report
7. Returning Officer’s Report
8. Special Resolution: Amendment to Association Constitution
9. General Business
10. Date of next AGM: Monday 9th September 2019
11. Closure
MINUTES OF THE
ANNUAL GENERAL MEETING OF THE
RSL & SERVICES CLUBS ASSOCIATION LTD

ADELAIDE CONVENTION CENTRE
11TH SEPTEMBER 2017 3.30PM

1. Welcome
The meeting opened at 3.30pm and the Chairman Dean Thomas, welcomed delegates and observers from member clubs to the 2017 Annual General Meeting of the Association. There were 64 delegates and observers in attendance, plus a representative of the Association’s auditor, Peter McLean and legal advisers from Thomson Geer Lawyers, Brett Boon and Vivienne Young.

There were apologies tendered from Andrew Bell (Wagga RSL + Association Director), Cameron Provost (Orange Ex-Services + Association Director), Michael Brennan (Woonona Bulli RSL + Association Director) and Bryn Miller (Merrylands RSL). It was moved by Ron Hand (Merrylands RSL) and seconded by Paul Bryant (Fairfield RSL) and resolved that:

“The apologies be accepted.”

The Chairman introduced the directors of the Association present to the delegates at the meeting – Vice Chairman, Bob Humphrys, Grant Easterby and John Millar.

The Company Secretary, Garrie Gibson, advised the meeting that Notice of the Annual General Meeting had been emailed to members on 18th August, 2017.

2. Confirmation of Minutes of the previous Annual General Meeting of the Association, 14th September 2016.
The Minutes of the Annual General Meeting of the Association held on 14th September 2016 were presented for confirmation. It was moved by Les Eldridge (Cabra Vale Diggers) and seconded by Rick Cumming (Castle Hill RSL) and resolved that:

“The Minutes of the Annual General Meeting of the Association on 14th September 2016 be confirmed as circulated”.

There was no Business arising.

3. Chairman’s Report
The CEO, Garrie Gibson, provided a written Report which had previously been circulated to all member clubs on activities during the 2016/17 year. The CEO spoke briefly to his report.

Acceptance of the report was moved by Paul Bryant (Fairfield RSL) and seconded by Rick Cumming (Castle Hill RSL). It was resolved that:

“The report of the Chairman be received.”

4. CEO’s Report
The CEO, Garrie Gibson, provided a written Report which had previously been circulated to all member clubs on activities during the 2015/16 year. The CEO spoke briefly to his report.

Acceptance of the report was moved by Ron Hand (Merrylands RSL) and seconded by David Cronin (Castle Hill RSL). It was resolved that:

“The report of the CEO be received.”
5. **Presentation of the Statement of Accounts and Directors’ and Auditor’s Report for the year ended 30 June 2017.**

Association Vice-Chairman & Treasurer, Mr Bob Humphrys (Coffs Ex-Services), presented the financial statements for the year. The Report was recommended for acceptance by Mr Humphrys and seconded by David Wood (Castle Hill RSL Club).

It was resolved that:

*The Statement of Accounts and Directors’ and Auditors Report for the year ended 30 June 2017 be received and adopted.*

6. **Special Resolutions:**

The Company Secretary advised that no special resolutions had been received for consideration.

7. **General Business:**

   a. **Date of next Annual Conference & AGM**

      CEO, Garrie Gibson, advised that the 2018 Association AGM will be held in Canberra at 3.30pm on Monday 10th September 2018.

8. **Meeting closed**

There being no further business, the meeting was declared closed at 3.40pm.

Signed as a true and correct record:

Dean Thomas (Chairman) Garrie Gibson (Company Secretary)

12th September 2017 12th September 2017
I am pleased to present the 2017-18 Annual Report as Chairman of the Association. The past year has been one of continued growth and strategic engagement by our Association with a number of key stakeholders. We have continued to implement our core objective of strengthening relationships with ClubsNSW and the RSL NSW to ensure that the perspectives and needs of our sector of the Club industry are respected and considered.

During the last twelve months, our membership has continued to grow, partnerships with key companies and community organisations have increased, and our focus as RSL Clubs supporting key veteran programs and services has expanded.

The Board has been pleased to welcome new member clubs and new Corporate Partners to the Association this year. Welcome to Bexley RSL, Penshurst RSL, Inverell Returned Servicemen’s, Combined Services RSL, and City of Newcastle RSL, as members of our Association. We now have 162 clubs within our membership.

Welcome to Banktech and TAB as Corporate Partners. Further efforts will be made in the coming year to encourage more RSL and kindred clubs to join our Association.

The Association’s key programs and services have continued to deliver positive outcomes for veterans, for club members and patrons and for the broader community.

The Veterans Benevolent Fund, our fundraising arm for veterans services, has been well supported by clubs through grants and through community fundraising programs. Clubs can continue to make contributions through Category 1 of the ClubGRANTS Program to the VBF.

Financial Performance
This year, the Association has achieved another significant positive result, which enables us to build our reserves and expand our services for members. This strong performance provides an excellent platform for us to continue to deliver for members in the years ahead. For the third year in a row, we have produced a strong net profit of $70,256 from our operations.

Kokoda Youth Leadership Challenge (KYLC)
The KYLC continues to attract excellent numbers of young people sponsored by Clubs and Associations who walk across the Kokoda Trail, in honour of the brave Australian Soldiers who fought through the 1942 Kokoda campaign. In 2018, 54 young people will complete the Trek and all will be positively impacted by the experience and the personal growth and development that follows.

The KYLC is an important educational and commemorative program that has operated for the last 14 years. Over 450 young people have benefited from the challenge of completing the Trek and proving to themselves and their families what they can achieve with determination and commitment.

The support of the Clubs who sponsor young people from their region to participate in the KYLC is sincerely appreciated.

Relationships with key Stakeholders
The Board of the Association has continued to strengthen our strategic relationships with key stakeholders during the year. The Association has been an active supporter of the Invictus Games 2018, encouraging our member clubs to engage in this event in Sydney in October. As an affiliated association within ClubsNSW, the RSL & Services Clubs Association appreciates the ongoing engagement with ClubsNSW Board and Management to strengthen the Club industry.

We have continued to build a positive relationship with the leadership of RSL NSW, and are offering our full cooperation and support in the tasks of strengthening the governance of the RSL and improving its public profile. Our Partnership with the Australian War Memorial continues to deliver for veterans, their families and our member clubs, in the recognition of the bravery and sacrifice of all who have served our nation in uniform.
The Association has strong engagement with key Community Partners such as the Gallipoli Scholarship Fund, Team Rubicon Australia, RSL Defence Care, Sir Roden & Lady Cutler Foundation, Network Kokoda and the Kokoda Track Foundation.

Acknowledgements

On behalf of the Board of Directors, I wish to thank our CEO, Garrie Gibson, for his contributions to the success of the Association and its services to members over the past twelve months. I also express thanks for the hard work of the staff employed at the Association office.

I wish to thank my fellow Directors for their support and efforts throughout the year. Two Directors, Grant Easterby and Cameron Provost, retired earlier this year and I thank them both most sincerely for their contributions to our Association. I also thank the Boards of Dee Why RSL and Orange Ex-Services for their support for the additional responsibilities of Grant and Cameron being Directors of the Association. We welcomed two new Directors, Del Gaudry from Penrith RSL and Patsy Edwards from Gosford RSL. Both are already making valued contributions to our work. All Directors have contributed significantly to the strategic direction of the Association and I appreciate their dedication to the goals of the Association, and also sincerely thank all the Club Boards who are represented on the Association Board for their additional support.

I also wish to thank the Directors and staff of Canterbury Hurlstone Park RSL Club for their support that has enabled me to carry out my responsibilities with the Association.

Most importantly, on behalf of the Board I want to thank our member clubs for their unwavering support and loyalty to the association; the achievements set out in this report are only possible due to the contributions from the Clubs that make up our Association.

DEAN THOMAS
Chairman
15th August 2018
CEO’S REPORT

I wish to express my sincere thanks to all member Clubs and our very supportive Corporate Partners that have so strongly supported our efforts this year across so many important activities and efforts to deliver on our core functions as an Association, particularly in commemoration, respect, remembrance and continuing needs for Veterans. It has been a very busy year of activities and services for the Association and you, our members.

The Association continues to conduct and support a wide range of programs and services for our member Clubs and Partners:

- The six Corporate Partners who worked with the Association to present the “Fit for 2020” Business Development Program this year to our member clubs;
- Over forty clubs sponsored at least one young person on the Kokoda Youth Leadership Program in 2017. We have now sent over 450 emerging Young Leaders across the Kokoda Trail over 14 years;
- The twelve Clubs and nine Corporate Partners who provided teams for our Kokoda Golf Challenge in April, sponsored by Scientific Games, which raised over $18,000 to enable the Association to sponsor three young people in this year’s KYLC;
- The more than forty Clubs and Sub-Branches, and a number of Corporate Partners, who have funded and supported the Honour Our Heroes Relay Walk and other fundraising over the past year, now managed through the Veterans Benevolent Fund;
- The many Clubs who have expressed support and engaged with our team on developing the Veterans Centres Network concept and have started working on establishing Veterans Centres around the State;
- The eighteen Clubs who have committed to the ANZACs On The Western Front 1916-1918 Touring Exhibition curated by the Australian War Memorial and displayed in each club for a month, as part of our Association’s Anzac Commemoration program;
- The more than sixty Clubs which sent delegations to our 16th Annual Conference in Adelaide in 2017 and the National RSL & Services Clubs Conference in Townsville in May this year;
- The sixteen Clubs who have sponsored the Last Post Ceremony at the Australian War Memorial, conducted every evening at the Memorial’s closing and broadcast across the world via the internet. This service is now attended by hundreds every day, and viewed by thousands more, showing their respect for those who gave their lives for our nation;
- Those Clubs who have made contributions through ClubGrants to our other Community Partners, Gallipoli Scholarship Fund, Sir Roden & Lady Cutler Foundation, GI Cancer, Kokoda Track Foundation, Team Rubicon Australia, RSL Defence Care and Learning Links;
- The Club Directors who participated in the Association’s Vietnam Remembrance Tour in April this year. These tours are important components of our commemoration and remembrance obligations as well as assisting in education and development of Club leaders;
- The hundreds of Club representatives who attended our Association’s Regional Forums Program throughout the year. These meetings are held in many centres across NSW and are a very important means to keep me informed of the issues affecting clubs and the great new developments and renovations occurring in many clubs across the State.

Without your support, your contributions and your engagement across these extensive activities, we could not achieve our goals and objects for the RSL and Services Clubs sector. You make my job a great pleasure and a rewarding one!

My special thanks to the team who support and assist me every day. I am deeply appreciative of the great efforts of Brad Smith, Narelle Kaiser, Sue Bromley and Kelliegh Jackson who are fantastic contributors to our success.

I also wish to express my sincere thanks to all of the Directors of the Association and in particular, the Chairman, Dean Thomas. They all provide great guidance, insight, experience and understanding. Our success is due to their leadership and oversight.

GARRIE GIBSON
CEO
RSL AND SERVICES CLUBS ASSOCIATION LIMITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018
# CONTENTS

FOR THE YEAR ENDED 30 JUNE 2018

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<tr>
<td>Auditor’s Independence Declaration under Section 307C of the Corporations Act 2001</td>
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</tr>
<tr>
<td>Statement of Profit or Loss and Other Comprehensive Income</td>
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<td>Statement of Financial Position</td>
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<td>Statement of Changes in Equity</td>
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<td>Statement of Cash Flows</td>
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</tr>
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<td>Notes to the Financial Statements</td>
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<td>Independent Audit Report</td>
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DIRECTORS' REPORT
30 JUNE 2018

The directors present their report on RSL and Services Clubs Association Limited for the financial year ended 30 June 2018.

Directors

The names of the directors in office at any time during, or since the end of, the year are:

<table>
<thead>
<tr>
<th>Names</th>
<th>Appointed/Resigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean Thomas</td>
<td></td>
</tr>
<tr>
<td>Bob Humphrys</td>
<td></td>
</tr>
<tr>
<td>Andrew Bell</td>
<td></td>
</tr>
<tr>
<td>Grant Easterby</td>
<td>Resigned 26/02/2018</td>
</tr>
<tr>
<td>John Millar</td>
<td></td>
</tr>
<tr>
<td>Cameron Provost</td>
<td>Resigned 26/02/2018</td>
</tr>
<tr>
<td>Michael Brennan</td>
<td></td>
</tr>
<tr>
<td>Del Gaudry</td>
<td>Appointed 15/03/2018</td>
</tr>
<tr>
<td>Patsy Edwards</td>
<td>Appointed 15/03/2018</td>
</tr>
</tbody>
</table>

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Information of directors

The names of each person who has been a director during the year and to the date of this report are:

Dean Thomas
Chairman
B Com
Dean Thomas has been a board member since 2005 (appt 10/10/05).

Dean commenced employment at Canterbury Hurlstone Park RSL Club in 1992 and worked towards the club’s growth through a succession of management positions, ranging from finance to operations and through to his current position. He holds a Bachelor of Commerce degree in Accounting and Finance through the University of New South Wales, which he was completing when he first entered the club industry over 27 years ago.

He has a passion for increasing understanding of the unique and vital role that Clubs in general, and RSL Clubs in particular, play in our community. Dean has utilized his positions to advance the cause of charitable organisations, including the Variety Club of NSW and NETS (Newborn Emergency Transport Service). He is also a Director of the KYLC Benevolent Fund and the Operation CARE Benevolent Fund.

Dean Thomas was appointed a Life Member of the Association in 2016.

Bob Humphrys
Vice Chairman
Bob Humphrys has been a Director of CEX Group at Coffs Harbour for 27 years and Vice President for 21 years. He is a Life Member of the C-ex Club Group. He served in the Army with RAEME, with active service in South Vietnam after which he worked with the Civil Aviation Authority for 20 years. He is a Past President of the Coffs Harbour Vietnam Veterans Association and was Pensions and Welfare Officer for 18 years. Bob is a foundation Director of the Association and was elected a Life Member in 2011. He is also Chairman of The Federation of Community Sporting & Workers Clubs and a Life Member.
DIRECTORS' REPORT
30 JUNE 2018

Information of directors

Andrew Bell  Association Director
Qualifications  BEc FAIM JP MIACD
Experience  Andrew Bell, General Manager of Wagga RSL Club, was appointed a Director of the Association on 16 June 2005 and was Vice Chairman from 2010 - 2016. Andrew has worked in the industry for 28 years, commencing at Mathoura Bowling Club and then Deniliquin RSL as Deputy General Manager and later General Manager, before moving to Wagga RSL in 1997. He is also the Riverina State Councillor on Clubs NSW, a Director of ClubKeno Holdings, Chairman of the Southern Sports Academy, and a Director of both the Operation CARE Benevolent Fund and the Veterans Benevolent Fund. Andrew Bell was appointed a Life Member of the Association in 2016.

John Millar  Director
Qualifications  GDipBusP
Experience  John Millar was elected to the Board of Dubbo RSL Memorial Club in 1993, and has been Club President since 2002 and elected a Life Member this year. He was CEO of the Dubbo RSL Aged Care Association for 16 years prior to retiring in 2010. He has been Treasurer of the Dubbo RSL Sub Branch for the past 18 years, and Sub Branch Trustee since 1996. John was a Director of Macquarie Credit Union for 9 years prior to resigning in 2013. He served in the Royal Australian Navy for nine years and saw active service in Far East Campaigns. John was appointed a Director of the Association in 2009. John is also Chairman of the Veterans Benevolent Fund and a Director of the Operation CARE Benevolent Fund.

Del Gaudry  Association Director
Experience  Del Gaudry is a current serving member of the Defence Force and has been involved in both reserve and permanent roles in the Air Force. Her leadership skills and vast experience as Human Resources Manager with major organizations such as Bunzl PLC, Visy Recycling, Pacific Brands and Mobil has made Del a valuable asset to the Board of Penrith RSL Club, where she has been a Director since 2014 and Deputy Chair since May 2018. Del is dedicated to community service and is involved with the Rural Fire Service at Blaxland where she is a fire fighter and assists with first aid training. Del is a Director of the WBI of RSL NSW and is actively involved with the Homes for Heroes Program. Del is also the Sydney coordinator for Women’s Veterans Network Australia (WVNA). Del is also a member of Nepean Zonta where she is involved in a range of activities including preparing birthing kits for women in 3rd world countries.

Del has completed her Certificate IV in Governance as an expression of her commitment to compliance as a Director of the Board.

Association Board Member since March 2018.
DIRECTORS' REPORT
30 JUNE 2018

Information of directors

Michael Brennan  
Qualifications  B.Com  
Experience  Experience Michael is currently General Manager of Woonona Bulli RSL Club. He began his career in clubs 21 years ago and has worked in 3 of the largest clubs in the Illawarra. Starting at the bottom while studying a commerce degree at Wollongong University he has held positions in finance, gaming and operations before becoming General Manager in 2012. He has 7 years of industry association experience as an active Director of Leagues Clubs Australia from 2005 to 2012 before joining the RSL & Services Clubs Association. Michael is a Director of the Veterans Benevolent Fund.

Patsy Edwards  
Experience  Patsy Edwards has been a Director of Gosford RSL Club since April 2002 and was Vice-President in 2013-2017 and re-elected in April 2018. Patsy is a Life Member of Gosford RSL.

Garrie Gibson  
Qualifications  B.A.; Grad Dip T  
Experience  From a diverse and broad career in public affairs, Garrie came to the CEO role after working as a government relations and issues management consultant for a variety of industry associations, major corporations and community organisations. He had previously been a consultant to the club industry, working with ClubsNSW, Clubs QLD and Leagues Club Australia, as well as a large number of clubs across NSW and the ACT on government relations, marketing, membership development and campaign management and is currently a State Councillor of Clubs NSW.

Garrie is also Company Secretary of the KYLC Benevolent Fund, the Operation CARE Benevolent Fund, and the Veterans Benevolent Fund. He is also Deputy Chairman of the Gallipoli Scholarship Fund.

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.
DIRECTORS' REPORT
30 JUNE 2018

Principal activities
The principal activity of RSL and Services Clubs Association Limited during the financial year was the representation of the interests of RSL, Ex Services, Memorial, Legion or like Clubs in appropriate industry forums and to provide relevant and timely industry information to member Clubs.

No significant changes in the nature of the Company’s activity occurred during the financial year.

Short term objectives
The Company’s short term objectives are to:

• Closely monitor the economic and political environment and reacting accordingly to ensure the viability of member clubs and working with other industry stakeholders to achieve those ends.
• Directly addressing and promoting to Government and other stakeholders the unique interests of RSL and services clubs and proactively seeking to influence Government policies and legislation impacting specifically on those clubs.

Long term objectives
The Company’s long term objectives are to:

• Foster and protect the interests of its members and to act in the interests of Registered RSL, Ex Services, Memorial, Legion Clubs or like Clubs.
• Promote the ideals of the ANZAC spirit and heritage of member clubs.
• Represent the views of members to government, the community and other stakeholders on matters which impact on their activities.
• Build and maintain a strong working relationship with the RSL State Branch and work towards resolving mutual issues.
• Build and maintain a strong working relationship with the defence forces and work towards resolving mutual issues.
• Maintain close alliances with recognised key industry bodies to facilitate a strong voice to government and the community.
• Provide members with a range of business tools and resources to assist our members in improving operational, management and their overall financial viability.
• Undertake regular research and gather member input into the Association’s activities and identify issues affecting our member’s operations.
• Conduct conferences and educational tours to promote the views of the Association and provide members with resources to improve their operations.
• Maintain regular communications with members.

Strategy for achieving the objectives
To achieve these objectives, the Company has adopted the following strategies:

• Ensure that member clubs are provided with communications, information and relevant management tools to enable them to adjust their business model accordingly.
• Proactively liaise with government and other industry stakeholders and undertake research to gain an appreciation of the working environment and react accordingly to industry threats.
• Provide member clubs with high quality educational programs through provision of a high recognised Association conference and national conference.
DIRECTORS' REPORT
30 JUNE 2018

• Promote a national forum of RSL and kindred clubs and the RSL to promote issues of mutual interest.

How principal activities assisted in achieving the objectives

The principal activities assisted the Company in achieving its objectives by:

• Building a strong National Forum.
• Ensure all conferences designed to both maximise value to members and the financial result to the Association.

Performance measures

The following measures are used within the Company to monitor performance:

• Ensure the Association retains/increases its member base.
• Ensure the Association maintains a sound financial base to provide its services.

Members’ guarantee

RSL and Services Clubs Association Limited is a company limited by guarantee. In the event of, and for the purpose of winding up of the company, the amount capable of being called up from each member and any person or association who ceased to be a member in the year prior to the winding up, is limited to $100 for members that are corporations and $100 for all other members, subject to the provisions of the company’s constitution.

At 30 June 2018 the collective liability of members was $15,300 (2017: $15,200).

Meetings of directors

During the financial year, 6 meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:

<table>
<thead>
<tr>
<th>Directors’ Meetings</th>
<th>Number eligible to attend</th>
<th>Number attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean Thomas</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Garrie Gibson</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Andrew Bell</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Bob Humphrys</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Grant Easterby</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>John Millar</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Cameron Provost</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>Michael Brennan</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Del Gaudry</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Patsy Edwards</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>
AUDITOR'S INDEPENDENCE DECLARATION

The lead auditor’s independence declaration in accordance with section 307C of the Corporations Act 2001, for the year ended 30 June 2018 has been received and can be found on page 7 of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: Dean Thomas

Director: Bob Humphrys

Dated this 15th day of August 2018
RSL and Services Clubs Association Limited

Auditor's Independence Declaration under Section 307C of the Corporations Act 2001 to the Directors of RSL and Services Clubs Association Limited

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018, there have been:

(i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and

(ii) no contraventions of any applicable code of professional conduct in relation to the audit.

PKF

SCOTT TOBUTT
PARTNER

15 AUGUST 2018
SYDNEY
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Revenue</td>
<td>4</td>
<td>1,189,689</td>
</tr>
<tr>
<td>Interest income</td>
<td>1,139</td>
<td>1,232</td>
</tr>
<tr>
<td>Employee costs</td>
<td>5</td>
<td>(370,352)</td>
</tr>
<tr>
<td>Administration and management fees</td>
<td>2,714</td>
<td>(5,045)</td>
</tr>
<tr>
<td>Depreciation</td>
<td>5</td>
<td>(25,179)</td>
</tr>
<tr>
<td>Recipient Benefits</td>
<td></td>
<td>(23,121)</td>
</tr>
<tr>
<td>Computer and IT</td>
<td></td>
<td>(6,086)</td>
</tr>
<tr>
<td>Conferences and sponsorship expenses</td>
<td></td>
<td>(483,573)</td>
</tr>
<tr>
<td>Staff travel and entertainment</td>
<td></td>
<td>(36,885)</td>
</tr>
<tr>
<td>Marketing</td>
<td></td>
<td>(9,552)</td>
</tr>
<tr>
<td>Office and administration</td>
<td></td>
<td>(93,562)</td>
</tr>
<tr>
<td>Finance costs</td>
<td></td>
<td>(2,839)</td>
</tr>
<tr>
<td>Other expenses</td>
<td></td>
<td>(66,709)</td>
</tr>
</tbody>
</table>

**Profit before income tax**

| 70,256 | 70,875 |

**Income tax expense**

| - | - |

**Profit for the year**

| 70,256 | 70,875 |

| Other comprehensive income for the year | - | - |

| Total comprehensive income for the year | 70,256 | 70,875 |

The accompanying notes form part of these financial statements.
## Statement of Financial Position

**As at 30 June 2018**

<table>
<thead>
<tr>
<th>Note</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>6</td>
<td>301,069</td>
</tr>
<tr>
<td>Trade and other receivables</td>
<td>7</td>
<td>87,814</td>
</tr>
<tr>
<td>Prepayments</td>
<td>8</td>
<td>38,386</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
<td><strong>427,269</strong></td>
</tr>
<tr>
<td><strong>Non-Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, plant and equipment</td>
<td>9</td>
<td>83,632</td>
</tr>
<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td></td>
<td><strong>83,632</strong></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td></td>
<td><strong>510,901</strong></td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade and other payables</td>
<td>10</td>
<td>50,462</td>
</tr>
<tr>
<td>Borrowings</td>
<td>11</td>
<td>14,415</td>
</tr>
<tr>
<td>Employee benefits</td>
<td>12</td>
<td>30,972</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td></td>
<td><strong>95,849</strong></td>
</tr>
<tr>
<td><strong>Non-Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Borrowings</td>
<td>11</td>
<td>18,446</td>
</tr>
<tr>
<td>Employee benefits</td>
<td>12</td>
<td>16,458</td>
</tr>
<tr>
<td><strong>Total Non-Current Liabilities</strong></td>
<td></td>
<td><strong>34,904</strong></td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td></td>
<td><strong>130,753</strong></td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td></td>
<td><strong>380,148</strong></td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retained earnings</td>
<td></td>
<td><strong>380,148</strong></td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td></td>
<td><strong>380,148</strong></td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
## STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2018

<table>
<thead>
<tr>
<th></th>
<th>Retained Earnings $</th>
<th>Total $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance at 1 July 2017</strong></td>
<td>309,892</td>
<td>309,892</td>
</tr>
<tr>
<td>Profit attributable to the members of the entity</td>
<td>70,256</td>
<td>70,256</td>
</tr>
<tr>
<td><strong>Balance at 30 June 2018</strong></td>
<td>380,148</td>
<td>380,148</td>
</tr>
<tr>
<td><strong>Balance at 1 July 2016</strong></td>
<td>239,017</td>
<td>239,017</td>
</tr>
<tr>
<td>Profit attributable to the members of the entity</td>
<td>70,875</td>
<td>70,875</td>
</tr>
<tr>
<td><strong>Balance at 30 June 2017</strong></td>
<td>309,892</td>
<td>309,892</td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
## STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM OPERATING ACTIVITIES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts from customers</td>
<td>1,284,864</td>
<td>1,177,948</td>
</tr>
<tr>
<td>Payments to suppliers and employees</td>
<td>(1,165,807)</td>
<td>(1,107,240)</td>
</tr>
<tr>
<td>Interest received</td>
<td>1,139</td>
<td>1,232</td>
</tr>
<tr>
<td>Interest paid</td>
<td>(2,839)</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net cash provided by operating activities</strong></td>
<td>117,357</td>
<td>71,940</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM INVESTING ACTIVITIES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of plant and equipment</td>
<td>(77,053)</td>
<td>(31,024)</td>
</tr>
<tr>
<td>Proceeds from sale of plant and equipment</td>
<td>17,216</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net cash used in investing activities</strong></td>
<td>(59,837)</td>
<td>(31,024)</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM FINANCING ACTIVITIES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net proceeds from borrowing</td>
<td>32,861</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net cash used in financing activities</strong></td>
<td>32,861</td>
<td>-</td>
</tr>
<tr>
<td>Net increase in cash and cash equivalents held</td>
<td>90,381</td>
<td>40,916</td>
</tr>
<tr>
<td>Cash and cash equivalents at beginning of year</td>
<td>210,688</td>
<td>169,772</td>
</tr>
<tr>
<td><strong>Cash and cash equivalents at end of financial year</strong></td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>301,069</td>
<td>210,688</td>
<td></td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

The financial report covers RSL and Services Clubs Association Limited as an individual entity. RSL and Services Clubs Association Limited is a not for profit Company limited by guarantee, incorporated and domiciled in Australia.

1 Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards Reduced Disclosure Requirements, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

2 Summary of Significant Accounting Policies

(a) Revenue and other income

   Member subscriptions revenue

   Member subscription revenue is recognised in the statement of profit or loss and other comprehensive income over the period to which the subscription relates on a straight line basis .

   Conferences and sponsorship

   Revenue from conferences and sponsorship is recognised the statement of profit or loss and other comprehensive income in the period in which the event took place.

   Interest revenue

   Interest is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

   All revenue is stated net of the amount of goods and services tax (GST).

(b) Property, plant and equipment

   Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment of losses.

   Items of property, plant and equipment acquired for nil or nominal consideration have been recorded at the acquisition date fair value.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

2 Summary of Significant Accounting Policies

(b) Property, plant and equipment

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses. Cost includes expenditure that is directly attributable to the asset. Plant and equipment that have been contributed at no cost, or for nominal cost are valued and recognised at the fair value of the asset at the date it is acquired.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset’s employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land is depreciated on a straight line basis over the asset’s useful life to the Company commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are shown below:

<table>
<thead>
<tr>
<th>Fixed asset class</th>
<th>Depreciation rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant and Equipment</td>
<td>20% to 50%</td>
</tr>
<tr>
<td>Motor Vehicles</td>
<td>25%</td>
</tr>
<tr>
<td>Website Development</td>
<td>25%</td>
</tr>
</tbody>
</table>

The assets’ residual values, depreciation methods and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset’s carrying amount is written down immediately to its recoverable amount if the asset’s carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of profit or loss and other comprehensive income.

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

(c) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to the Company are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the Company will obtain ownership of the asset or over the term of the lease.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

2 Summary of Significant Accounting Policies

(c) Leases

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight line basis over the life of the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(d) Financial instruments

Financial instruments are recognised initially using trade date accounting, i.e. on the date that the Company becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Impairment of financial assets

At the end of the reporting period the Company assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets at amortised cost

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset’s carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment on loans and receivables is reduced through the use of an allowance accounts, all other impairment losses on financial assets at amortised cost are taken directly to the asset.

Subsequent recoveries of amounts previously written off are credited against other expenses in profit or loss.

(e) Impairment of non financial assets

At the end of each reporting period the Company determines whether there is an evidence of an impairment indicator for non financial assets.

Where an indicator exists and regardless for indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

2 Summary of Significant Accounting Policies

(f) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

Bank overdrafts also form part of cash equivalents for the purpose of the statement of cash flows and are presented within current liabilities on the statement of financial position.

(g) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(h) Income Tax

No Provision for income tax has been raised as the Club is exempt from Income tax under Div 50 of the income Tax Assessment Act 1997. The income tax exemption has been claimed based on self assessment by the Club.

(i) Provisions

Provisions are recognised when the Company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period. The discount rate used is a pre tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the unwinding of the discount is taken to finance costs in the statement of profit or loss and other comprehensive income.

(j) Trade and other payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

3 Critical Accounting Estimates and Judgments

The directors evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Company. The directors have not applied any critical accounting estimates or judgements in these accounts.

Key estimates - provisions

As described in the accounting policies, provisions are measured at management’s best estimate of the expenditure required to settle the obligation at the end of the reporting period. These estimates are made taking into account a range of possible outcomes and will vary as further information is obtained.

Key estimates - receivables

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Revenue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Other revenue</td>
<td>4,791</td>
<td>3,009</td>
</tr>
<tr>
<td>- Member subscriptions</td>
<td>260,800</td>
<td>267,463</td>
</tr>
<tr>
<td>- Conferences and sponsorship</td>
<td>924,098</td>
<td>940,503</td>
</tr>
<tr>
<td></td>
<td>1,189,689</td>
<td>1,210,975</td>
</tr>
</tbody>
</table>

5 Result for the Year

The result for the year includes the following specific expenses:

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Employee costs</td>
<td>(370,352)</td>
<td>(373,305)</td>
</tr>
<tr>
<td>- Depreciation of property, plant and equipment</td>
<td>(25,179)</td>
<td>(15,206)</td>
</tr>
<tr>
<td>- Net loss on disposal of property, plant and equipment</td>
<td>(4,216)</td>
<td>-</td>
</tr>
</tbody>
</table>

6 Cash and cash equivalents

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>207</td>
<td>224</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>300,862</td>
<td>210,464</td>
</tr>
<tr>
<td></td>
<td>301,069</td>
<td>210,688</td>
</tr>
</tbody>
</table>

7 Trade and other receivables

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pledges receivable</td>
<td>87,814</td>
<td>63,524</td>
</tr>
<tr>
<td>Other receivables</td>
<td>-</td>
<td>2,750</td>
</tr>
<tr>
<td></td>
<td>87,814</td>
<td>66,274</td>
</tr>
</tbody>
</table>
### 8 Other assets

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepayments</td>
<td>38,386</td>
<td>78,586</td>
</tr>
</tbody>
</table>

### 9 Property, plant and equipment

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Motor vehicles</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>49,584</td>
<td>51,583</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(10,528)</td>
<td>(34,367)</td>
</tr>
<tr>
<td>Total motor vehicles</td>
<td>39,056</td>
<td>17,216</td>
</tr>
<tr>
<td><strong>Plant and equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>55,461</td>
<td>55,079</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(49,194)</td>
<td>(46,248)</td>
</tr>
<tr>
<td>Total plant and equipment</td>
<td>6,267</td>
<td>8,831</td>
</tr>
<tr>
<td><strong>Website Development</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>53,500</td>
<td>28,500</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(15,191)</td>
<td>(5,573)</td>
</tr>
<tr>
<td>Total website development</td>
<td>38,309</td>
<td>22,927</td>
</tr>
<tr>
<td><strong>Total property, plant and equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>83,632</td>
<td>48,974</td>
</tr>
</tbody>
</table>

### 10 Trade and other payables

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Trade payables</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other payables</td>
<td>41,086</td>
<td>26,490</td>
</tr>
<tr>
<td><strong>Other payables</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>9,376</td>
<td>5,896</td>
</tr>
<tr>
<td><strong>Total trade and other payables</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>50,462</td>
<td>32,386</td>
</tr>
</tbody>
</table>

### 11 Borrowings

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Finance lease liability</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CURRENT</td>
<td>14,415</td>
<td>-</td>
</tr>
<tr>
<td>NON-CURRENT</td>
<td>18,446</td>
<td>-</td>
</tr>
</tbody>
</table>

### 12 Provisions

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Employee benefits</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CURRENT</td>
<td>30,972</td>
<td>44,732</td>
</tr>
<tr>
<td><strong>Long-term provisions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NON-CURRENT</td>
<td>16,458</td>
<td>17,512</td>
</tr>
</tbody>
</table>
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

13 Financial Risk Management

The main risks RSL and Services Clubs Association Limited is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting of interest rate risk.

The Company’s financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable and finance leases.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

Financial Assets

- Cash and cash equivalents 301,069 210,688
- Trade and other receivables 87,814 66,274

Total financial assets 388,883 276,962

Financial Liabilities

Payables 50,462 32,386
Financial liabilities 32,861 -

Total financial liabilities 83,323 32,386

14 Contingent Liabilities and Contingent Assets

In the opinion of the Directors, the Company did not have any contingencies at 30 June 2018 (30 June 2017:None).

15 Capital and Leasing Commitments

(a) Finance Leases

Minimum lease payments:
- not later than one year 16,716 -
- between one year and five years 19,502 -

Minimum lease payments 36,218 -
Less: finance changes (3,357) -

Present value of minimum lease payments 32,861 -

(b) Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements.

Payable - minimum lease payments:
- not later than one year 23,508 40,300
- between one year and five years - 60,450

23,508 100,750

Operating leases have been taken out for office premises.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

16 Interest of Key Management Personnel
The total remuneration paid to the key management personnel of the Company is $155,850 (2017: $141,553).

17 Members’ Guarantee
The Company is incorporated under the Corporations Act 2001 and is a Company limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of 100 each towards meeting any outstandings and obligations of the Company. At 30 June 2018 the number of members was 153 (2017: 152).

18 Events occurring after the Reporting Date
The financial report was authorised for issue on by the Board of Directors.
No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company in future financial years.

19 Company Details
The registered office of and principal place of business of the company is:
RSL and Services Clubs Association Limited
Suite 1103, 109 Pitt Street
SYDNEY NSW 2000
DIRECTORS’ DECLARATION

The directors of the Company declare that:

1. The financial statements and notes, as set out on pages 8 to 19, are in accordance with the Corporations Act 2001 and:
   (a) comply with Australian Accounting Standards Reduced Disclosure Requirements; and
   (b) give a true and fair view of the financial position as at 30 June 2018 and of the performance for the year ended on that date of the Company.

2. In the directors’ opinion, there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director: Dean Thomas

Director: Bob Humphrys

Dated this 15th day of August 2018
INDEPENDENT AUDITOR’S REPORT

TO THE MEMBERS OF RSL AND SERVICES CLUBS ASSOCIATION LIMITED


Opinion

We have audited the financial report of RSL and Services Clubs Association Limited (the Company), which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors’ declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the Corporations Act 2001, including:

(i) giving a true and fair view of the Company's financial position as at 30 June 2018 and of its financial performance for the year ended; and
(ii) complying with Australian Accounting Standards - Reduced Disclosure Requirement and the Corporations Regulations 2001.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Company in accordance with the auditor independence requirements of the Corporations Act 2001 and the ethical requirements of the Accounting Professional and Ethical Standards Board’s APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor’s report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the the Company’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.
Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors’ use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that the auditor identifies during the audit.

PKF

SCOTT TOBUTT
PARTNER

15 AUGUST 2018
SYDNEY, NSW
SPECIAL RESOLUTION

That the Constitution of RSL and Services Clubs Association Limited ACN 097 083 308 be amended by:

1. Amending Rule 37(b) by:
   - adding the word “elected” after the words “seven (7)”; and
   - adding after the word “herein” the words “and up to two (2) appointed Directors (subject to Rule 37(j))”;
   - adding the word “elected” before the word “position” or “positions”,
   so that the new Rule 37(b) reads as follows:

   “37. (b) Subject to Rule 39, the Board shall consist of seven (7) elected Directors, who shall be the candidates receiving the highest votes at the election, as set out in Rule 37(d) herein, and up to two (2) appointed Directors (subject to Rule 37(j)), provided that:
   
   (i) There shall be at all times not less than 4 elected positions on the Board filled by persons who are officers or members of Category 1 Member Clubs;
   
   (ii) A maximum of 2 elected positions on the Board may be filled by persons who are officers or members of Category 2 Member Clubs;
   
   (iii) A maximum of 1 elected position on the Board may be filled by a person who is an officer or member of a Category 3 Member Club; and
   
   (iv) Not more than 1 person who is an officer or member of the same Member Club may hold office as a Director at any one time.”

2. Adding the following new Rule 37(j):

   “37. (j) The Board may appoint up to two (2) Appointed Directors subject to the following:
   
   (i) The period of appointment is for a period of time as determined by the Board which must not exceed two years; and
   
   (ii) Within 21 days of being appointed, the Board must notify members by publishing a notice on the Association’s website and sending the notice to members by electronic address (if any), the reasons for the appointment including the person’s relevant skills and qualifications.”

3. Amending Rule 37(c) by:
   - deleting the first sentence and replacing it with the sentence “Subject to this Constitution, the Members shall elect the seven (7) elected members of the Board.”;
   - deleting the word “number” and adding the words “elected members”,
   so that the new Rule 37(c) reads as follows:

   “37. (c) Subject to this Constitution, the Members shall elect the seven (7) elected members of the Board. At the first Board Meeting following an Annual General Meeting at which an election of the Board is held, the Board will select from amongst its elected members the positions of Chairman and Vice Chairman and may also do so from time to time as the need arises.”

4. Amending Rule 37(e) by adding at the commencement of the rule the words “Subject to Rule 37(j)” and adding before the words “Board members” the word “elected” so that the new Rule 37(e) reads as follows:

   “37. (e) Subject to Rule 37(j), the term of each Board, other than the Foundation Board of Directors, shall be for two (2) years and the elected Board members shall hold office until the conclusion of the second Annual General Meeting after which they were elected, when they shall retire. A retiring director will (subject to this Constitution) be eligible for re-election.”

5. Amending Rule 39(a) by deleting the words “a Director” and replacing them with the words “an elected Director” so that the new Rule 39(a) reads as follows:

   “39. (a) Subject to Rule 37(j), if a casual vacancy occurs in the office of an elected Director, the Board may appoint any person who is an officer or member of a financial Category 1 Member, Category 2 Member or Category 3 Member to fill the casual vacancy for the balance of the term of the Director who has vacated the position.”
EXPLANATORY NOTES – SPECIAL RESOLUTION

1. Under the Special Resolution, it is proposed that in addition to the election of 7 Directors, that the Constitution be amended to permit the Board to appoint up to two (2) additional Directors.

2. These amendments are being proposed to bring the Association into line with recommended practices in registered and licensed clubs which provide opportunities to enlist the assistance of ‘specialist’ Directors for a limited period of time when circumstances require. Such Directors would be appointed because of certain skills, qualifications or expertise which will assist the elected Directors.

3. As an example, in NSW the Registered Clubs Act 1976 expressly permits the elected members of a club board to appoint up to 2 directors. Whilst this is a statutory right, many clubs have included provisions in their constitutions to reflect this right.

4. The addition of the right to appoint up to 2 Directors is added by way of changing Rule 37(b) and inserting new Rule 37(j).

5. The other changes are consequential:
   (a) The change to Rule 37(c) confirms that only elected Directors are eligible to be Chairman or Vice Chairman.
   (b) The change to Rule 37(e) is technical: it confirms that the cycle of elections does not apply in the same way for appointed Directors – however appointed Directors are still only appointed for maximum 2-year terms.
   (c) The change to Rule 39(a) confirms that the Board can only appoint a person to fill a casual vacancy created by an elected Director; it cannot use this rule to fill a casual vacancy created by an appointed Director.

6. The Special Resolution proposes that such appointed Directors cannot be appointed beyond the specified time of two (2) years.

7. Furthermore, the Association will have an obligation to inform members of the reasons for the appointment and the qualifications and experience that the appointed Director brings to the Board.

8. The Special Resolution will be passed if at least a 75% majority of the members present and voting (being entitled to do so), vote in favour of the resolution. Under Rule 75 of the Constitution, only Category 1 Members are entitled to vote on the Special Resolution.

9. The Special Resolution must be considered as a whole and the substance cannot be amended by motions from the floor.

10. A copy of the current Constitution is available to members on request from the Association’s office.

11. Member Clubs wishing to attend must have the Nomination of Delegates form completed and signed by the Club Secretary or President by 9.00am on Monday 10th September to be able to attend the AGM and vote. Members are reminded to be in attendance in time to register before the meeting commences at 3.30pm.

BY ORDER OF THE BOARD

GARRIE GIBSON
Chief Executive Officer/Company Secretary
17th August 2018
NOTES